



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
1740 WEST ADAMS STREET, SUITE 3600
PHOENIX, AZ 85007
PHONE: 602.542.1882 FAX: 602.364.0890
Board Website: www.azbbhe.us
Email Address: information@azbbhe.us

DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

MEETING OF THE ARIZONA BOARD OF BEHAVIORAL HEALTH EXAMINERS
PERSONNEL SUBCOMMITTEE

MINUTES OF THE COMMITTEE MEETING
Friday, April 9, 2021

Members present: Patricia Dobratz

Members present telephonically: Cedric Davis, Meaghan Kramer, Gerald Szymanski

Staff present: Tobi Zavala, Executive Director and Zuri De Lucio, Credentialist

Staff present telephonically: Mona Baskin, A.A.G.

1. Call to order

The meeting was called to order at 8:06 a.m. on April 9, 2021, with Ms. Dobratz presiding.

2. Roll call

See above.

3. Review and approval of minutes

A. December 11, 2020 general meeting minutes

Dr. Davis moved, seconded by Ms. Kramer, to approve the general meeting minutes for the December 11, 2020, general meeting minutes as submitted. The motion passed unanimously.

4. Review, consideration, and possible action regarding the Executive Director's annual performance evaluation.

Members discussed the feedback received from Board members regarding Ms. Zavala's performance. Additionally, the members discussed the format and decided that an executive summary with bullet points would be sufficient.

5. Future agenda items

None.

6. Adjournment

Dr. Davis moved, seconded by Ms. Kramer, to adjourn. The motion passed unanimously and the meeting was adjourned at 8:19 a.m.

Chairperson signature

Approval Date