

STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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KATIE HOBBS
Governor

TOBI ZAVALA
Executive Director

MEETING OF THE ARIZONA BOARD OF BEHAVIORAL HEALTH EXAMINERS
PERSONNEL SUBCOMMITTEE
MINUTES OF THE COMMITTEE MEETING
Friday, May 10, 2024

Members present: Adalesa Meek, Diane Palacios, Antwan Trotter, Robert Charles, Mark Shen

Staff present: Tobi Zavala, Executive Director, Mona Baskin, A.A.G., Polly Knappe, Deputy Director, Zuri De Lucio, Credentialing Manager

1. Call to order

The meeting was called to order at 8:00 a.m. on May 10, 2024, at 1740 West Adams Street, Board Room B, Phoenix, Arizona 85007 with Ms. Meek presiding.

2. Roll call

See above.

3. Review and approval of minutes

A. April 12, 2024, Personnel Subcommittee Minutes

Mr. Trotter moved, seconded by Mr. Charles, to approve the Personnel Subcommittee Minutes for the April 12, 2024 meeting as submitted. The motion passed unanimously.

4. Review, consideration, and possible action regarding the Executive Director's annual performance evaluation.

Members discussed the draft of Ms. Zavala's annual performance evaluation. Mr. Trotter moved, seconded by Ms. Palacios, to recommend the annual performance evaluation as modified presented to the Board meeting on May 10, 2024. The motion passed unanimously.

5. Future agenda items


None.

6. Establishment of future meeting date(s)

The next regular meeting is scheduled for TBD

7. Adjournment

Mr. Trotter moved, seconded by Mr. Shen, to adjourn. The motion passed unanimously and the meeting was adjourned at 8:21 a.m.


Adalesa Meek (May 20, 2024 11:31 PDT)

Chairperson signature

05/20/2024

Approval Date