



**STATE OF ARIZONA**  
**BOARD OF BEHAVIORAL HEALTH EXAMINERS**  
1740 WEST ADAMS STREET, SUITE 3600  
PHOENIX, AZ 85007  
PHONE: 602.542.1882 FAX: 602.364.0890  
Board Website: [www.azbbhe.us](http://www.azbbhe.us)  
Email Address: [information@azbbhe.us](mailto:information@azbbhe.us)

DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

MEETING OF THE ARIZONA BOARD OF BEHAVIORAL HEALTH EXAMINERS  
**PERSONNEL SUBCOMMITTEE**  
MINUTES OF THE COMMITTEE MEETING  
Friday, May 13, 2022

Members present: Patricia Dobratz

Members present: Cedric Davis

Members present:  
telephonically: Meaghan Kramer

Staff present: Mona Baskin, A.A.G., Tobi Zavala, Executive Director, Elma Brambila, Assistant Director

**1. Call to order**

The meeting was called to order at 8:01 a.m. on May 13, 2022, with Ms. Dobratz presiding.

**2. Roll call**

See above.

**3. Review and approval of minutes**

*A. April 9, 2021, general meeting minutes*

Mr. Davis moved, seconded by Ms. Kramer, to approve the general meeting minutes for the April 9, 2021, general meeting minutes as submitted. The motion passed unanimously.

**4. Review, consideration, and possible action regarding the Executive Director's annual performance evaluation.**

Members discussed the feedback received from Board members regarding Ms. Zavala's performance.

**5. Future agenda items**

- Addition of a new committee member.

**6. Establishment of future meeting date(s)**

*The next regular meeting is scheduled for Friday, June 10, 2022, at 8:00 a.m., at 1740 W. Adams St., Room TBD.*

**7. Adjournment**

Mr. Davis moved, seconded by Ms. Kramer, to adjourn. The motion passed unanimously and the meeting was adjourned at 8:09 a.m.

*Patricia Dobratz*

Patricia Dobratz (Jun 14, 2022 13:48 PDT)

Chairperson signature

**Jun 14, 2022**

Approval Date