



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES
Friday, February 28, 2020

Members Present: Janet O'Connor, Patricia Kerstner

Staff Present: Donna Dalton, Deputy Director; Elma Brambila, Credentialing Manager

1. Call to Order

The meeting was called to order on February 28, 2020 at 9:00 a.m., with Dr. Kerstner presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

A. *January 24, 2020 general meeting minutes*

Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the general meeting minutes for the January 24, 2020 meeting as submitted.

4. Report from Chair

No report.

5. Report from the Executive Director and/or staff

A. *General agency operations*

No report

B. *Discussion regarding clinical supervision session notes*

Ms. Dalton shared with members a trend in applications where a clinical supervisor is providing supervision to a supervisee in multiple agencies, but is not denoting the entity on the clinical supervision session notes. Staff is unable to reconcile the amount of supervision received at each agency to determine if the applicant is meeting the supervised work experience requirements. Ms. Dalton shared that the Board was considering a rule change which would require that the entity be documented in each clinical supervision session note.

6. Assistant Attorney General's Report: Marc Harris, A.A.G.

No report.

7. Supervisor exemption requests: review, consideration and action

A. *Bonnie Wright-Robinson (Heather Coates, LPC, outside clinical supervisor)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner to approve the request for an outside clinical supervisor. The motion passed unanimously.

B. Phillip Pasena (Samar Adi,, LMFT, outside clinical supervisor)

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner to approve the request for an outside clinical supervisor. The motion passed unanimously.

C. Lakeisha Johnson Ganster (Holly Darwin, LCSW, outside clinical supervisor)

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner to approve the request for an outside clinical supervisor. The motion passed unanimously.

D. Roxanne Clever (Mauricio Mairena,, LCSW, outside clinical supervisor)

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, the members requested additional information.

E. Alexis Katafiasz (Sarah Leone, , LCSW, outside clinical supervisor)

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner to approve the request for an outside clinical supervisor. The motion passed unanimously.

F. Jasmine Myers (Cyndia Glorfield,, LPC, outside clinical supervisor)

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner to approve the request for an outside clinical supervisor. The motion passed unanimously.

G. Kelle Delano (Barbara Baumgardner,, Psychiatric Mental Health Nurse Practitioner)

Tabled

8. Consent agenda: review, consideration and action regarding requests for deficiency extensions and examination

A. Megan Paddock,, LCSW applicant (60 day deficiency extension)

B. Carrienne Connors, LCSW applicant (60 day deficiency extension)

C. John Lare, LPC applicant (60 day deficiency extension)

Ms. O'Connor, moved, seconded by Dr. Kerstner, to approve the consent agenda as presented. The motion passed unanimously.

9. Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015

None

10. Exam accommodation and/or 90-day waiver request: review, consideration and action

None

11. Applications for licensure: review, consideration and possible action

A. Review, consideration, and possible action regarding applications for licensure

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend LeAnna Cundiff, Maritza Arias

and Mindy Crabb as Licensed Associate Counselors upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend Susan Shekut and Lauren Natale as Licensed Professional Counselors upon receipt of the required license issuance fee. The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to Brittany Meyers, Amani Jarrar, Hellen Lacefield, Brenda Blake-Johnson and Gilberto Gutierrez, Jr. as Licensed Associate Counselors upon receipt of the required exam and the required license issuance fee. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to approve John Jaksich as a Licensed Associate Counselor upon receipt of the required license issuance fee and the Board's disposition of the background investigation. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to deny Maria Garcia and Marcel Rivera on their failure to establish that they meet minimum licensure requirements. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to deny Heather Vance based on her failure to establish she meets minimum licensure requirements pending the Board's disposition of the background investigation while final action cannot be taken until the investigation is complete. The motion passed unanimously.

Following review, members requested additional information on the following applications:

Rachel Shedd	Wais Khairandesh	Andrea Twitchell
Isabel Nazareth	Teresa Iuro	Lisa Gialanella
Maria Poytress	Margaret Mohr	Jennifer Taylor
Tara Rayan	Glorimar Robles	Brian Crisan

B. Appeals

1. Susan Shekut, LPC applicant

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meets minimum education requirements

2. Jennifer Brana, LAC applicant

Tabled

12. Applications for educational programs: review, consideration and possible action.

None

13. Future agenda items

None

14. Call for public comment

No one was present to respond to the call for public comment.

15. Establishment of future meeting dates

The next regular meeting is scheduled for Friday, March 27, 2020, at 9:00 a.m., at 1740 West Adams St., Board Room B, Phoenix, AZ 85007.

16. Adjournment

Ms. O'Connor moved, seconded by Dr. Kerstner, to adjourn. The motion passed unanimously and the meeting was adjourned at 3:11 p.m.

Janet O'Connor
Secretary/Treasurer

Date