



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

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COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES  
Friday, March 27, 2020

Members Present: Janet O'Connor, Patricia Kerstner

Staff Present: Tobi Zavala, Executive Director; Elma Brambila, Credentialing Manager

**1. Call to Order**

The meeting was called to order on March 27, 2020 at 9:01 a.m., with Dr. Kerstner presiding.

**2. Roll Call**

See above.

**3. Review and Approval of Minutes**

A. *February 28, 2020 general meeting minutes*

Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the general meeting minutes for the February 28, 2020 meeting as submitted.

**4. Report from Chair**

No report.

**5. Report from the Executive Director and/or staff**

A. *General agency operations*

No report

B. *Discussion regarding Administrative Order 2020-01 issued by Arizona Department of Health Services regarding emergency measures for COVID-19*

Ms. Zavala informed members that the Department of Health Services issued an Administrative Order to allow the Board to waive licensure requirements during COVID-19. Ms. Zavala reported that she was working on identifying the rules/statutes that need to be waived during the Arizona State of Emergency.

**6. Assistant Attorney General's Report: Marc Harris, A.A.G.**

No report.

**7. Supervisor exemption requests: review, consideration and action**

A. *Kelle Delano (Barbara Baumgardner, Psychiatric Mental Health Nurse Practitioner)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner to approve the request for a Psychiatric Mental Health Nurse Practitioner. The motion passed unanimously.

**8. Consent agenda: review, consideration and action regarding requests for deficiency**

**extensions and examination**

A. *Stephanie Houde, (60 day deficiency extension)*

Ms. O’Connor, moved, seconded by Dr. Kerstner, to approve the consent agenda as presented. The motion passed unanimously.

**9. Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015**

None

**10. Exam accommodation and/or 90-day waiver request: review, consideration and action**

None

**11. Applications for licensure: review, consideration and possible action**

A. *Review, consideration, and possible action regarding applications for licensure*

Ms. O’Connor moved, seconded by Dr. Kerstner, to recommend Isabel Nazareth, Tina Tarin, David Edwards and Mindy Crabb as Licensed Associate Counselors. The motion passed unanimously.

Ms. O’Connor moved, seconded by Dr. Kerstner, to recommend Anita Castaneda as a Licensed Associate Counselor upon receipt of a passing score on the required exam. The motion passed unanimously.

Ms. O’Connor moved, seconded by Dr. Kerstner, to recommend to the Board to approve the following 14 as Licensed Professional Counselor.

- |                      |                    |                   |
|----------------------|--------------------|-------------------|
| Stefanny Balestracci | Ashley Gaede       | Danica Kugler     |
| Simon Burr           | Martin Garman      | Mary Moran        |
| Danica Brazaitis     | Sandra Guilfoyle   | Natalie Ruggiero  |
| Natasha De Soysa     | Samantha Hernandez | Alejandra Ramirez |
| Laura Epperson       | Brittany Johnson   |                   |

The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O’Connor, to recommend to the Board to deny Devon Gerard, David Salgado, Adia Plourd and Collette Lee based on their failure to establish they meet minimum licensure requirements. The motion passed unanimously.

Following review, members requested additional information on the following applications:

- |              |                 |                       |
|--------------|-----------------|-----------------------|
| Tyler Kees   | Laura Gomez     | Shira Klayman         |
| Amy Christy  | La Toria Waters | Karen Castro          |
| Amanda Irwin | Angeline Reine  | Charity Northan James |

***B. Appeals***

***1. Joanna Parris, LAC applicant***

Members reviewed information regarding the appeal.

The applicant appeared and addressed the Committee.

The applicant’s attorney, Erin Byrnes, participated telephonically and addressed the Committee.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to deny the appeal based on not meeting minimum education requirements. The motion passed unanimously.

**12. Applications for educational programs: review, consideration and possible action.**

None

**13. Future agenda items**

None

**14. Call for public comment**

No one was present to respond to the call for public comment.

**15. Establishment of future meeting dates**

The next regular meeting is scheduled for Friday, April 24, 2020, at 9:00 a.m., at 1740 West Adams St., Board Room B, Phoenix, AZ 85007.

**16. Adjournment**

Ms. O'Connor moved, seconded by Dr. Kerstner, to adjourn. The motion passed unanimously and the meeting was adjourned at 3:45 p.m.

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Janet O'Connor  
Secretary/Treasurer

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Date