



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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KATIE HOBBS  
Governor

TOBI ZAVALA  
Executive Director

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COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES  
Friday, May 24, 2024

Members Present: Patricia Kerstner and Janet O'Connor

Members Absent: Angel Branch Moore

Staff Present: Tobi Zavala, Executive Director, Marc Harris, Assistant Attorney General,  
Elma Brambila, Assistant Director, Karime Gordillo, Credentialist

**1. Call to Order**

The meeting was called to order on May 24, 2024, at 10:03 a.m. at 1740 West Adams Street, Board Room B, Phoenix, Arizona 85007 with Dr. Kerstner presiding.

**2. Roll Call**

See above.

**3. Review and Approval of Minutes**

*A. March 22, 2024, general meeting minutes*

Ms. Kerstner moved, seconded by Ms. O'Connor, to approve the general meeting minutes for the March 22, 2024, meeting as submitted. The motion passed unanimously.

**4. Report from Chair**

None

**5. Report from the Executive Director and/or staff**

The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

*A. General agency operations*

*B. Discussion regarding SB1062*

Ms. Zavala provided a review of SB1062, noting "Addiction Counseling" will replace "Substance Abuse Counseling" titles, the expansion of these licensure scopes, and the change for applications by endorsement, from requiring 3 years of licensure to 1 year of licensure in the originating state.

*C. Discussion regarding program evaluation pursuant to R4-6-501(C)(8)(b)*

Tabled

*D. Review, consideration, and possible action on the 2025 Board meeting calendar*

Following review and discussion, Mrs. Kerstner moved, seconded by Ms. O'Connor, to approve the proposed 2025 Board meeting calendar. The motion passed unanimously.

**6. Assistant Attorney General's Report:**

No report.

**7. Supervisor exemption requests: review, consideration, and action**

None

**8. Consent agenda: review, consideration, and action regarding requests for deficiency extensions and examination**

*A. Emily Delster, LPC Applicant (60-day extension)*

*B. Kallief Fender, LASAC Applicant (60-day extension)*

Mrs. O'Connor moved, seconded by Ms. Kerstner, to approve the consent agenda as presented. The motion passed unanimously.

**9. Exam accommodation: review, consideration and action**

None

**10. Applications for licensure: review, consideration, and possible action**

*A. Review, consideration, and possible action regarding applications for licensure*

Ms. O'Connor moved, seconded by Ms. Kerstner, to recommend to approve the following 9 as Licensed Associate Counselors upon receipt of a passing score on the required exam. The motion passed unanimously.

Ruthie Gloyd	Nickolas Garcia	Jeffrey Schwertfager
DaQuana Carte	Tanya Tapia	Kanukayi Jacobsen
Claudia Pena Alba	Jordan Downing	Erin Taniguchi

Ms. O'Connor moved, seconded by Ms. Kerstner, to recommend to approve Marlene Wadley as a Licensed Associate Counselor. The motion passed unanimously.

Ms. Kerstner moved, seconded by Ms. O'Connor, to recommend to approve Amber Falls as Licensed Professional Counselor. The motion passed unanimously.

Ms. O'Connor moved, seconded by Ms. Kerstner, to recommend to approve Alice Rock as a Licensed Professional Counselor by endorsement. The motion passed unanimously.

Ms. Kerstner moved, seconded by Ms. O'Connor, to recommend to the Board to deny the following 7 on their failure to establish that they meet the minimum licensure requirements. The motion passed unanimously.

Jennifer Clifton	Renee Walden-Shea	Alissa Caillet
Jose Bezerra	Melanie Byrd	Tara Mullan
Ria Flannagan		

Following review, members requested additional information on the following application:

Bonnie Beckstrom

*The Committee took a lunch break at 12:35 p.m., reconvening its public meeting at 1:10 p.m.*

*B. Appeals*

*1. Curtis Wells, LAC Applicant*

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, Dr. Kerstner moved, seconded by Ms. O'Connor, to accept EDCO 536 Group Process to meet the area of Group work and to deny the appeal based on continued curriculum deficiencies. The Motion passed unanimously.

**11. Applications for educational programs: review, consideration, and possible action.**

None

**12. Future agenda items**

**13. Call for public comment**

No one was present to respond to the call for public comment.

**14. Establishment of future meeting dates**

The next regular meeting is scheduled for Friday, July 12, 2024, at 10:00 a.m., at 1740 West Adams St., Board Room B, Phoenix, AZ 85007.

**15. Adjournment**

Ms. O'Connor moved, seconded by Ms. Kerstner to adjourn. The motion passed unanimously and the meeting was adjourned at 3:20 p.m.

*Janet Lee O'Connor, EdS*  
Janet Lee O'Connor, EdS (Jul 16, 2024 07:39 PDT)

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Janet O'Connor  
Acting Secretary

**Jul 16, 2024**

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Date