



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES
Tuesday, November 30, 2021

Members Present: Janet O'Connor, Patricia Kerstner

Staff Present: Elma Brambila, Credentialing Manager

1. Call to Order

The meeting was called to order on November 30, 2021 at 9:00 a.m., with Dr. Kerstner presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

A. October 22, 2021 general meeting minutes

Dr. Kerstner moved, seconded by Ms. O'Connor, to approve the general meeting minutes for the October 22, 2021 meeting as submitted. The motion passed unanimously.

4. Report from Chair

No report.

5. Report from the Executive Director and/or staff

A. General agency operations

No report.

6. Assistant Attorney General's Report:

No report.

7. Supervisor exemption requests: review, consideration and action

None

8. Consent agenda: review, consideration and action regarding requests for deficiency extensions and examination

A. Stacy Morgan, LAC Applicant (60-day extension)

B. Shay Shapiro, LPC Applicant (60-day extension)

Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the consent agenda as presented. The motion passed unanimously.

9. Exam accommodation and/or 90-day waiver request: review, consideration and action

None

10. Applications for licensure: review, consideration and possible action

A. Review, consideration, and possible action regarding applications for licensure

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend Rachael Harkins as a Licensed Professional Counselor. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend Karen Loscavio as Licensed Associate Counselor upon receipt of a favorable fingerprint report and a passing score on the required exam. The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend the following 5 as Licensed Associate Counselors upon receipt of a passing score on the required exam.

Shawn Joyner	Christopher Bradshaw	Aimee Steffen
Shawnta McDonald	Alanna Wilkesman	

The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to deny the following 4 applicants based on their failure to establish they meet minimum licensure requirements.

Maria Blahut	Misty Martin	Taylor Todd
Anna Robles Partida		

The motion passed unanimously.

Following review, members requested additional information on the following applications:

Camille Cornelious	Mercy Olaka
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B. Appeals

1. Jessica Hubbell, LAC Applicant

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, members requested additional information.

11. Applications for educational programs: review, consideration and possible action.

None

12. Future agenda items

13. Call for public comment

No one was present to respond to the call for public comment.

14. Establishment of future meeting dates

The next regular meeting is scheduled for Tuesday, December 28, 2021, at 9:00 a.m., at 1740 West Adams St., Board Room C, Phoenix, AZ 85007.

15. Adjournment

Ms. O'Connor moved, seconded by Dr. Kerstner, to adjourn. The motion passed unanimously and the meeting was adjourned at 1:48 p.m.

Janet Lee O'Connor, EdS
Janet Lee O'Connor, EdS (Feb 1, 2022 11:20 MST)

Janet O'Connor
Secretary/Treasurer

Feb 1, 2022

Date