



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES
Friday, October 22, 2021

Members Present: Janet O'Connor, Patricia Kerstner

Staff Present: Tobi Zavala, Executive Director; Elma Brambila, Credentialing Manager

1. Call to Order

The meeting was called to order on October 22, 2021 at 9:01 a.m., with Dr. Kerstner presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

A. August 27, 2021 general meeting minutes

Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the general meeting minutes for the August 27, 2021 meeting as submitted. The motion passed unanimously.

4. Report from Chair

No report.

5. Report from the Executive Director and/or staff

A. General agency operations

No report.

B. Discussion regarding all licensee letter emailed on September 24, 2021

Members discussed the letter in regards to changes in law and reminders.

6. Assistant Attorney General's Report:

No report.

7. Supervisor exemption requests: review, consideration and action

None

8. Consent agenda: review, consideration and action regarding requests for deficiency extensions and examination

A. April Brown, LAC Applicant (60-day extension)

B. Michelle Sullivan, LPC Applicant (60-day extension)

C. Christopher Hout, LPC Applicant (60-day extension)

D. Christopher Mills, LISAC Applicant (60-day extension)

E. Breanna Sullivan, LCSW Applicant (60-day extension)

F. Roxana Amaton, LPC Applicant (60-day extension)

Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the consent agenda as presented. The motion passed unanimously.

9. Exam accommodation and/or 90-day waiver request: review, consideration and action

A. Susan Moss, LAC Applicant (accommodation)

Members reviewed information regarding the request for an exam accommodation.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the request for an exam accommodation. The motion passed unanimously.

B. Jameleh Hussary, LAC Applicant (90-day exam extension)

C. Stefany Gustafson, LAC Applicant (90-day exam extension)

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner, to approve agenda items B and C. The motion passed unanimously.

10. Applications for licensure: review, consideration and possible action

A. Review, consideration, and possible action regarding applications for licensure

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend Jillian Jemaa as a Licensed Associate Counselor. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend Judith Clouthier-Chenier as Licensed Associate Counselor upon receipt of a favorable fingerprint report and a passing score on the required exam. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend the following 9 as Licensed Associate Counselors upon receipt of a passing score on the required exam.

Barry Hancock	Paige Carpenter-Swaim	Carol Dickinson
Gordon Longville	George Dalton	Janice Webb
Carmen Carterfield	Karey Larsen	Donald Bergmann-Rogers

The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to deny the following 8 applicants based on their failure to establish they meet minimum licensure requirements.

Elizabeth Ohman	Dora Gallardo Romo	Cheryln Yazzie
Erica Vance	Allison MacDonald	Bradley Wagner
Adam Burn	April Brown	

The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to deny Kimberly Jackowski based on her failure to establish meeting minimum requirements pending the Board's disposition of the background investigation while final action on the application cannot be taken until investigation is complete. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend Clare McCarthy as a Licensed Professional Counselor by Endorsement upon receipt of a favorable fingerprint report. The

motion passed unanimously.

Following review, members requested additional information on the following applications:

Sierra Skaza
Troy Zaslove

Emily Delster
Sheila Bucalo

Sherita Riley
Rachel Hayes

The committee tabled the application of Jessi Antle-Williams and Leslie Sherlin

B. Appeals

1. Olubukola Komolafe, LPC Applicant

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner, to deny the appeal based on continued deficiencies. The motion passed unanimously.

2. Shari Wadman, LAC Applicant

Members reviewed information regarding the appeal.

The applicant appeared telephonically and addressed the committee.

Following review and discussion, Dr. Kerstner moved, seconded by Ms. O'Connor, to accept PS541 Childhood Development: Issues and Interventions, PS542 Counseling Adolescents: Developmental Issues & Interventions and PS 521 Personal and Professional Development I to meet the area of Human growth and development; PS571 Psychopathology and PS562 Psychoeducational Assessment to meet the area of Assessment; PS561 Understanding Research Design and Statistics to meet the area of Research; and to deny the appeal based on continued deficiencies in the areas of Professional Orientation and Ethical Practice. The motion passed unanimously.

3. Paige Carpenter-Swaim, LAC Applicant

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, members agreed that the applicant meets minimum requirements.

11. Applications for educational programs: review, consideration and possible action.

None

12. Future agenda items

13. Call for public comment

No one was present to respond to the call for public comment.

14. Establishment of future meeting dates

The next regular meeting is scheduled for Tuesday, November 30, 2021, at 9:00 a.m., at 1740 West Adams St., Board Room B, Phoenix, AZ 85007.

15. Adjournment

Dr. Kerstner moved, seconded by Ms. O'Connor, to adjourn. The motion passed unanimously and the meeting was adjourned at 3:10 p.m.

Janet Lee O'Connor EdS,
[Janet Lee O'Connor EdS, \(Dec 2, 2021 10:44 MST\)](#)

Janet O'Connor
Secretary/Treasurer

Dec 2, 2021

Date