



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES

Friday, September 23, 2016

Members Present: Patricia Kerstner, Janet O'Connor, Kathleen Britton

Staff Present: Donna Dalton, Deputy Director; Elma Brambila, Credentialing Specialist

1. Call to Order

The meeting was called to order on September 23, 2016, at 9:01 a.m., with Dr. Kerstner presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

Ms. Britton moved, seconded by Dr. Kerstner, to approve the August 26, 2016, general meeting minutes as submitted. The motion passed unanimously.

4. Report from Chair

No report.

5. Report from the Executive Director and/or staff

A. *General Agency Operations*

No report

B. *Review, consideration, and action regarding rules*

Ms. Dalton reported that the Board approved the initial draft of proposed rule changes and will be posted for public feedback.

6. Assistant Attorney General's Report: Marc Harris, A.A.G.

No report.

7. Supervisor exemption requests: review, consideration and action

A. *Alicia Hartman (out of state supervisor)*

Members reviewed information submitted regarding the request for exemption.

Ms. Britton moved, seconded by Dr. Kerstner, to approve the request for an exemption. The motion passed unanimously.

8. Consent agenda: review, consideration and action regarding requests for deficiency extensions

Ms. O'Connor moved, seconded by Ms. Britton, to approve the consent agenda as presented granting 60-day extension to Aura Ortiz, Kelli Parks, Sharon Ball, Lori Boston, Innocent Obuah, a 2nd 60-day extension to Richard Thomas and an exam extension to Rebecca Tamboli. The motion passed unanimously.

9. Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015

Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the consent agenda as presented granting review under the rules effective prior to November 1, 2015, for the applications of Vanessa Hernandez and David Hunter. The motion passed unanimously.

10. Exam accommodation requests: review, consideration and action

None

11. Applications for licensure: review, consideration and action

A. *Review, consideration, and possible action regarding applications for licensure*

The Committee broke for lunch at 12:00 p.m., reconvening its public meeting at 1: 00 p.m.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to approve the following 18 applicants as Licensed Professional Counselors upon receipt of the required license issuance fee:

Michael Zimmerman	Sharli Berry	Karoline Crawshaw	Jack Pullins
Shannon Fore	Lorrie Riemer	Sarah Brungardt	Nanette Klaus
Christina Pence	Wendy Whitsett	Allison Dukat	Tamera Fuller
Sarah Holliday	Jennifer Garrison	Melodie Simmons	
Anna Joyce	Jennifer Merner	Miriam Emran	

The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to the Board to approve Melanie Pariser as a Licensed Professional Counselor by endorsement upon receipt of a passing score on the required exam and the required license issuance fee. The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to the Board to approve the following 4 applicants as Licensed Associate Counselors upon receipt of the required license issuance fee:

Kelli Lund	Sean McLoughlin	Kayla Downs	Martin Garman
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The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to approve the following 11 applicants as Licensed Associate Counselors upon receipt of a passing score on the required exam and the required license issuance fee:

Amani Jarrar	Angela Schultz	Lily Cobham	Bonnie Wright-Robinson
Pamela Hunt	Courtney Chettle	Valerie Wilson	Danielle Le Blanc
Eboni Fields	Brittany Meyers	Becky Schade	

The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to the Board to deny Kae Rehma, Cher Roanhorse, and Lauri Jose, based on their failure to establish that they meet minimum requirements in education and/or supervised work experience. The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to the Board to approve Roy Rockenbach as a Licensed Associate Counselor upon receipt of the required license issuance fee and the Board's disposition of the background investigation. The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. Britton, to recommend to the Board to deny Andrea Williams based on her failure to establish that she meets minimum requirements pending the Board's disposition of the background investigation where final action cannot be taken until the investigation is complete. The motion passed unanimously.

Following review, members requested additional information on the following applications:

Danielle Saffer	Tawny Bill	Amanda Robinson	Ratnamala Gunnala
Kimberly Jackowski	Camielle McCormick	Kalyn Taylor	Kathleen Hald
Inyang Udo-Ema	Ralitsa Wierson	John McLean	Ashley Gunn
Nichole Schlundt	Daniel Vose	Rachel Nick	Anthony Ludwig
Vonecia Hill	Iris Alvarez	Maritza Doyle	

Names of applicants whose files were scheduled for review and subsequently were tabled due to loss of quorum are listed on the last page of these minutes.

B. Appeals

1. Lorrie Riemer

Members reviewed information regarding the appeal.

The applicant and her attorney, Mr. David Williams, appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

2. Anna Marie Vargas-Levoriza

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. O'Connor moved, seconded by Dr. Kerstner to deny the appeal based on continued curriculum deficiencies. The motion passed unanimously.

3. Amanda Carter

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members requested additional information.

C. Michael Zimmerman, LPC applicant

Ms. O'Connor moved, seconded by Dr. Kerstner to rescind this Board's July 22, 2016 motion to deny the counseling application based on failure to meet minimum requirements. The motion passed unanimously.

12. Applications for educational programs: review, consideration and possible action.

Appeals

A. Ottawa University Master of Arts in Counseling

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to approve the Master of Arts in Counseling pending the receipt of an amended Curriculum Approval Application. The motion passed unanimously.

13. Future agenda items

None

14. Call for public comment

No one was present to respond to the call for public comment.

15. Establishment of future meeting dates

The next meeting is scheduled for Friday, October 28, 2016, at 9:00 a.m., at 3443 North Central Avenue, Room 1705.

16. Adjournment

Ms. O'Connor moved, seconded by Dr. Kerstner, to adjourn. The motion passed unanimously and the meeting was adjourned at 5:01 p.m.

Janet O'Connor

Date

The Counseling Academic Review Committee lost quorum and could not review the applications listed below. These applications will be reviewed first during the committee's next monthly meeting on October 28, 2016.

Megan Smith

Kathy Mohr-Almeida