



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES
Friday, September 29, 2017

Members Present: Patricia Kerstner, Janet O'Connor, Kathleen Britton

Staff Present: Tobi Zavala, Executive Director; Elma Brambila, Credentialing Specialist

1. Call to Order

The meeting was called to order on August 29, 2017, at 9:02 a.m., with Dr. Kerstner presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

A. August 29, 2017, general meeting minutes

Dr. Kerstner moved, seconded by Ms. Britton, to approve the August 29, 2017, general meeting minutes as submitted. The motion passed unanimously.

4. Report from Chair

No report.

5. Report from the Executive Director and/or staff

A. General Agency Operations

No report

6. Assistant Attorney General's Report: Marc Harris, A.A.G.

No report.

7. Supervisor exemption requests: review, consideration and action

A. Salvador Aquino (Melissa Waldrip and Karen Talbot, size & geographic)

Tabled

B. Barbara Moore (Alexis Baron, size & geographic)

Members reviewed information submitted regarding the request for exemption.

Ms. O'Connor moved, seconded by Ms. Britton, to deny the request for an exemption. The motion passed unanimously.

8. Applications for reassessment: Review, consideration and action

A. Cristina Jimenez-Ponce

Members reviewed information submitted regarding the request for reassessment.

Following review and discussion, members agreed the applicant meets minimum requirements.

9. Consent agenda: review, consideration and action regarding requests for deficiency extensions

None

10. Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015

None

11. Exam extension and/or accommodation requests: review, consideration and action

None

12. Applications for licensure: review, consideration and possible action

A. Review, consideration, and possible action regarding applications for licensure

The Committee broke for lunch at 12:05 p.m., reconvening its public meeting at 1:07 p.m.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to the Board to approve Iman Abdullah as a Licensed Professional Counselor by endorsement upon receipt of the required license issuance fee. The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to the Board to approve the following 6 applicants as Licensed Professional Counselors upon receipt of the required license issuance fee.

Toni Durba	Desiree Diaz	Kelly Morris	Jean Janu
Victoria Meier	Cristina Jimenez-Ponce		

The motion passed unanimously.

Ms. O'Connor moved, seconded by Ms. Britton, to recommend to the Board to approve Lisa Davis and Esther Cynthia as Licensed Associate Counselors upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. Britton moved, seconded by Dr. Kerstner, to recommend to the Board to approve the following 8 applicants as Licensed Associate Counselors upon receipt of a passing score on the required exam and the required license issuance fee.

Patrick Thurman	Erica Upshaw-Crank	Ida Dahkoshay	Candice Isaacson
Dana McGee	Donald Bergmann-Rogers	Mary Thompson	Kristen Ryff

The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to the Board to deny the following 9 based on their failure to establish that they meet minimum requirements in education and/or supervised work experience.

Diane Larson	Krista Lehman	Williams Sherman	Cory Groman
Cynthia Eis	Mercy Mwangi	Jade Collett	Erin Jaeger
Maria Arango Diaz			

The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to the Board to approve Justin Hermanski and Bridgette Turbiville as Licensed Associate Counselors upon receipt of the required license issuance fee, and the Board's disposition of the background investigation. The motion passed unanimously.

Ms. Britton moved, seconded by Ms. O'Connor, to recommend to the Board to approve Kathryn Clark as a Licensed Professional Counselor upon receipt of the required license issuance fee, and the Board's disposition of the background investigation. The motion passed unanimously.

Following review, members requested additional information from Janis Duwe and requested for Board staff to forward file to investigation

Following review, members requested additional information on the following applications:

Maya Rain	Deirdre Davis	Holly Hansen	Roxanne Reynoso
Laura Rice	Christine Messino	Emily Creasman	Jessica Kronen
Katherine Farner	Maria Casal Porto	Daniel O'Gradney	Justin Scully

B. Appeals

1. Iman Adbullah

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

2. Matthew Staples

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. O'Connor moved, seconded by Dr. Kerstner, to deny the appeal based on continued deficiencies for license by endorsement. The motion passed unanimously.

3. Pamela Larson

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. O'Connor moved, seconded by Ms. Britton, to deny the appeal based on continued curriculum deficiencies. The motion passed unanimously. Dr. Kerstner recused.

4. Patrick Thurman

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

Mr. Thurman withdrew his request for a formal hearing.

13. Applications for educational programs: review, consideration and possible action.

None

14. Future agenda items

None

15. Call for public comment

No one was present to respond to the call for public comment.

16. Establishment of future meeting dates

The next meeting is scheduled for Thursday October 19, 2017, at 9:00 a.m., at 3443 North Central Avenue, Room 1705.

A. Review, consideration and possible action regarding rescheduling the October, November and December meetings.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner to reschedule the October 27th meeting to October 19th, November 17th meeting to November 29th and not to make changes to the December 15th meeting. The motion passed unanimously.

B. Review, consideration and action regarding the 2018 calendar

Following review and discussion by members, Dr. Kerstner moved, seconded by Ms. Britton, to approve the proposed 2018 meeting calendar as presented. The motion passed unanimously.

17. Adjournment

Dr. Kerstner moved, seconded by Ms. O'Connor, to adjourn. The motion passed unanimously and the meeting was adjourned at 4:42 p.m.

Kathleen Britton
Secretary/Treasurer

Date