



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

SUBSTANCE ABUSE ACADEMIC REVIEW COMMITTEE MEETING MINUTES
Friday, December 8, 2017

Members present: Cynthia Pio-Padilla, Del Worley

Staff present: Tobi Zavala, Executive Director; Marc Harris, A.A.G; Zuri De Lucio,
Credentialing Specialist

1. Call to Order

The meeting was called to order on December 8, 2017, at 9:00 a.m. with Ms. Pio-Padilla presiding.

2. Roll Call

See above

3. Minutes: review, consideration and action

A. July 20, 2017 general meeting minutes

Ms. Pio-Padilla moved, seconded by Ms. Worley, to invoke the rule of impossibility, and approve the general minutes for the July 20, 2017 meeting as submitted. The motion passed unanimously.

B. July 20, 2017 executive meeting minutes

Ms. Pio-Padilla moved, seconded by Ms. Worley, to invoke the rule of impossibility, and approve the executive minutes for the July 20, 2017 meeting as submitted. The motion passed unanimously.

C. September 22, 2017 general meeting minutes

Ms. Pio-Padilla moved, seconded by Ms. Worley, to approve the minutes from the September 22, 2017, meeting as presented. The motion passed unanimously.

4. Report from the Chair

No report.

5. Report from the Executive Director and/or staff

A. General agency operations

No Report

B. Annual election of Chair and Secretary

Tabled

C. Discussion regarding review of applications as it relates to academic coursework

Ms. Zavala reminded the members of the importance to review courses submitted under old rule as counseling related.

Ms. Pio-Padilla moved, seconded by Ms. Worley, to go into executive session to receive legal advice pursuant to A.R.S. §43-431.03(A)(3). The motion passed unanimously and the committee went into executive session at 9:06 a.m., reconvening its public meeting at 9:31 a.m.

6. Assistant Attorney General's Report: Marc Harris, A.A.G.

No report.

7. **Supervisor exemption requests: review, consideration and action**

None

8. **Consent agenda: review, consideration and action regarding extension request for deficiencies**

None

9. **Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015**

None

10. **Exam extensions and/or exam accommodation request: review, consideration and action**

None

11. **Applications for licensure: review, consideration and action**

A. *Review, consideration, and possible action regarding applications for licensure*

Ms. Worley moved, seconded by Ms. Pio-Padilla, to recommend to the Board to approve Mary Thompson as a Licensed Associate Substance Abuse Counselor upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. Worley moved, seconded by Ms. Pio-Padilla, to recommend to the Board to approve Deborah Williams as a Licensed Associate Substance Abuse Counselors upon receipt of a passing score on the required exam and the license issuance fee. The motion passed unanimously.

Ms. Worley moved, seconded by Ms. Pio-Padilla, to recommend to the Board to approve Deborah Christensen as a Licensed Associate Substance Abuse Counselors upon receipt of favorable data bank reports, a passing score on the required exam and the license issuance fee. The motion passed unanimously.

Ms. Worley moved, seconded by Ms. Pio-Padilla, to recommend to the Board to deny Diane Robinson based on her failure to establish that she meets minimum requirements in education and/or supervised work experience. The motion passed unanimously.

The committee requested additional information on the following applications:

Nancy DeLoera

B. Appeals

None

12. **Applications for educational programs: review, consideration and action.**

None

13. **Future agenda items**

None

14. **Call for public comment**

No one present for public comment

15. **Establishment of future meeting dates**

The next meeting is scheduled for Thursday January 18, 2018, at 9:00 a.m., at 1740 West Adams St, Phoenix, AZ 85007

A. *Review, consideration and possible action regarding the 2018 meeting calendar*

Tabled

16. Adjournment

Ms. Worley moved, seconded by Ms. Pio-Padilla, to adjourn. The motion passed unanimously and the meeting was adjourned at 10:51 a.m.

Cynthia Pio-Padilla
Secretary/Treasurer

Date