



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

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SUBSTANCE ABUSE ACADEMIC REVIEW COMMITTEE MEETING MINUTES  
Thursday, July 20, 2017

Members present: Ray Johnson, Del Worley  
Members absent: Cynthia Pio-Padilla  
Staff present: Tobi Zavala, Executive Director; Marc Harris, A.A.G; Zuri De Lucio, Credentialing Specialist

1. **Call to Order**  
The meeting was called to order on July 20, 2017, at 9:04 a.m. with Mr. Johnson presiding.
2. **Roll Call**  
See above
3. **Review and Approval of Minutes**
  - A. *June 15, 2017 general meeting minutes*  
Tabled
4. **Report from the Chair**  
No report.
5. **Report from the Executive Director and/or staff**
  - A. *General agency operations*  
No Report
  - B. *Annual election of Chair and Secretary*  
Tabled
  - C. *Discussion regarding the relocation of the Board's office*  
Ms. Zavala informed the members that the Board's office will be relocating in December 2017 to 1740 W. Adams which is a state owned building.
6. **Assistant Attorney General's Report: Marc Harris, A.A.G.**  
No report.
7. **Supervisor exemption requests: review, consideration and action**  
None
8. **Applications for reassessment: review, consideration and action**  
None
9. **Consent agenda: review, consideration and action of requests for inactive and deficiency extensions**  
None
10. **Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015**  
None
11. **Exam extensions and/or exam accommodation request: review, consideration and action**
  - A. Andrea Bongiovanni (exam extension)

Members reviewed information regarding the request for an exam extension.

Following review and discussion, Mr. Johnson moved, seconded by Ms. Worley, to approve the request for an exam extension. The motion passed unanimously.

**12. Applications for licensure: review, consideration and action**

*A. Review, consideration, and possible action regarding applications for licensure*

Mr. Johnson moved, seconded by Ms. Worley, to recommend to the Board to approve Daniel Blew as a Licensed Independent Substance Abuse Counselor upon receipt of the required license issuance fee. The motion passed unanimously.

Mr. Johnson moved, seconded by Ms. Worley, to recommend to the Board to approve Harrison Crawford and Michael Rayes as Licensed Independent Substance Abuse Counselors upon receipt of a passing score on the required exam and the license issuance fee. The motion passed unanimously.

Mr. Johnson moved, seconded by Ms. Worley, to recommend to the Board to deny Crystal Witt, Angela Daniels-Valenzuela and Kevin Earnst based on their failure to establish that they meet minimum requirements in education and/or supervised work experience. The motion passed unanimously.

The committee requested additional information on the following applications:

Monique Brown    Bethel McCoy

*B. Daniel Blew: Review, consideration, and possible action regarding rescinding this committee's motion to recommend denial his LISAC license.*

Following review and discussion by members, Mr. Johnson moved, seconded by Ms. Worley, to rescind the motion to deny the application based on not meeting minimum requirements. The motion passed unanimously.

**C. Appeals**

*1. Susan Lachica*

Tabled

*2. Melissa Molenda*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, Mr. Johnson moved, seconded by Ms. Worley, to recommend to the Board to deny the appeal based on continued curriculum deficiencies. The motion passed unanimously.

*3. Julianne Cartwright*

Members reviewed information submitted in support of the appeal.

The applicant and her clinical supervisors addressed the committee telephonically.

Mr. Johnson moved, seconded by Ms. Worley, to go into executive session to receive legal advice pursuant to A.R.S. §43-431.03(A)(3). The motion passed unanimously and the committee went into executive session at 9:27 a.m., reconvening its public meeting at 9:39 a.m.

Following review and discussion, Mr. Johnson moved, seconded by Ms. Worley, to recommend to the Board to approve Ms. Cartwright as a Licensed Independent Substance Abuse Counselor upon receipt of the required license issuance fee. The motion passed unanimously.

**13. Applications for educational programs: review, consideration and action Appeal**

None

**14. Future agenda items**

None

**15. Call for public comment**

No one present for public comment

**16. Establishment of future meeting dates**

The next meeting is scheduled for Thursday August 17, 2017, at 9:00 a.m., at 3443 N Central Avenue, Conference Room 1705.

*A. Review, consideration and possible action regarding the 2017 meeting calendar*

Following review and discussion, Mr. Johnson moved, seconded by Ms. Worley to change the August 17, 2017, Substance Abuse Academic Review Committee meeting to August 18, 2017. The motion passed unanimously.

**17. Adjournment**

Mr. Johnson moved, seconded by Ms. Worley, to adjourn. The motion passed unanimously and the meeting was adjourned at 12:24 p.m.

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Cynthia Pio-Padilla  
Secretary/Treasurer

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Date