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DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

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SUBSTANCE ABUSE ACADEMIC REVIEW COMMITTEE MEETING MINUTES  
Friday, June 19, 2020

Members present: Yvonne Fortier, Sofia Hassid, Cynthia Pio-Padilla

Staff present: Donna Dalton, Deputy Director; Zuri De Lucio, Credentialing Specialist

**1. Call to Order**

The meeting was called to order on June 19, 2020, at 9:02 a.m. with Ms. Fortier presiding.

**2. Roll Call**

See above

**3. Minutes: review, consideration and action**

*A. February 14, 2020 general meeting minutes*

Ms. Pio-Padilla moved, seconded by Ms. Fortier, to approve the February 14, 2020, general meeting minutes as submitted. The motion passed unanimously.

**4. Report from the Chair**

No report.

**5. Report from the Executive Director and/or staff**

*A. General agency operations*

None

*B. Discussion regarding crisis counseling hours*

Ms. Dalton shared with members that in the past crisis counseling hours were not considered toward independent licensure. Additionally, Ms. Dalton shared that information was submitted to the Board on May 8<sup>th</sup> for their consideration. Following review and discussion by members, the members unanimously voted to allow the Board to accept up to 25% of the supervised work experience hours required for independent licensure. This would allow for up to 400 hours of direct client contact, up to 400 hours of indirect and up to 25 hours of clinical supervision.

*C. Review, consideration, and possible action regarding proposed rulemaking*

Ms. Dalton reminded the members that the Board filed a Notice of Proposed Rulemaking with the Office of the Secretary of State. She encouraged members to submit feedback. She also shared that there is a link to the Notice on the website.

*D. Review, consideration, and possible action regarding the 2021 calendar*

Following review and discussion, Ms. Fortier moved, seconded by Ms. Hassid to approve the proposed 2021 meeting calendar. The motion passed unanimously.

*E. Review, consideration, and possible action regarding the annual election of Chairperson and Secretary Treasurer*

Ms. Pio-Padilla moved, seconded by Ms. Hassid, to nominate Ms. Fortier as Chair. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Pio-Padilla, to nominate Ms. Hassid as Secretary. The motion passed unanimously.

Ms. Fortier and Ms. Hassid accepted the nomination.

**6. Assistant Attorney General's Report: Marc Harris, A.A.G.**

No report.

**7. Supervisor exemption requests: review, consideration and action**

*A. Sarah Armbrust, (Melissa Brickhouse-Thomas, LCSW, outside clinical supervisor)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. Pio-Padilla, moved, seconded by Ms. Fortier to approve the request for an out of state clinical supervisor. The motion passed unanimously.

*B. Erin Plattner (Rebecca McLane, LCSW, outside clinical supervisor)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. Pio-Padilla, moved, seconded by Ms. Hassid to approve the request for an out of state clinical supervisor. The motion passed unanimously.

**8. Consent agenda: review, consideration and action regarding extension request for deficiencies**

*A. Elizabeth Hightower, LAC applicant (60 day deficiency extension)*

*B. Bettylou Ho-Ching, LCSW applicant (60 day deficiency extension)*

*C. Narcie Channell, LCSW applicant (60 day deficiency extension)*

*D. Deena Hitzke, LAC applicant (60 day deficiency extension)*

Ms. Fortier moved, seconded by Ms. Pio-Padilla, to approve the consent agenda as presented. The motion passed unanimously.

**9. Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015**

None

**10. Exam extensions and/or exam accommodation request: review, consideration and action**

None

**11. Applications for licensure: review, consideration and action**

*A. Review, consideration, and possible action regarding applications for licensure*

Ms. Fortier moved, seconded by Ms. Pio-Padilla, to recommend to the Board to approve Stephany Cohen, Krysten Schoville and Allison MacDonald as Licensed Independent Substance Abuse Counselors upon receipt of the required license issuance fee. The motion passed unanimously. Ms. Hassid abstained.

Ms. Pio-Padilla moved, seconded by Ms. Hassid, to recommend to the Board to approve Adriana Soto as a Licensed Associate Substance Abuse Counselor upon receipt of the required exam and the required license issuance fee. The motion passed unanimously.

Ms. Ms. Pio-Padilla moved, seconded by Ms. Hassid, to recommend to the Board to approve Roslyn croydon as a Licensed Substance Abuse Technician upon receipt of the required exam, license issuance fee and the Board's disposition of the background investigation. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Pio-Padilla, to recommend to the Board to deny Kevin Christopher, Nnenna Ifezue and Denise Bencomo on their failure to establish that they meet minimum licensure requirements. The motion passed unanimously.

The committee tabled the review of application for Wilmer Soto Galindez

**B. Appeals**

**1. *Rachael Uffens, LISAC Applicant***

Tabled

**2. *Krysten Schoville, LISAC Applicant***

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meets minimum supervised work experience and clinical supervision requirements

**3. *Allison MacDonald, LISAC Applicant***

Members reviewed information regarding the appeal.

The applicant addressed the committee telephonically.

Following review and discussion, members agreed the applicant meets minimum supervised work experience and clinical supervision requirements

**12. Applications for educational programs: review, consideration and action.**

**A. *Arizona State University, Bachelor in Counseling and Applied Psychological Science (Substance Abuse and Addictions)***

Members reviewed information regarding the program.

Laura Jimenez Arista and Lisa Spanierman participated telephonically and addressed the committee.

The committee requested additional information under core content area Diverse Populations.

**13. Future agenda items**

None

**14. Call for public comment**

No one was present to respond to the call for public comment.

**15. Establishment of future meeting dates**

The next meeting is scheduled for Friday August 14, 2020, at 9:00 a.m., at 1740 West Adams St, Conference Room 1024, Phoenix, AZ 85007.

**16. Adjournment**

Ms. Fortier moved, seconded by Ms. Pio-Padilla, to adjourn. The motion passed unanimously and the meeting was adjourned at 12:52 pm.

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Sofia Hassid  
Secretary/Treasurer

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Date