



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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KATIE HOBBS  
Governor

TOBI ZAVALA  
Executive Director

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ADDICTION COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES  
Friday, November 1, 2024

Members present: Yvonne Fortier, Sofia Hassid

Staff present: Zuri De Lucio, Credentialing Manager

**1. Call to Order**

The meeting was called to order on November 1, 2024, at 9:08 a.m. 1740 West Adams Street, Board Room B, Phoenix, Arizona 85007 with Ms. Fortier presiding.

**2. Roll Call**

See above

**3. Minutes: review, consideration and action**

*A. August 9, 2024, meeting minutes*

Ms. Fortier moved, seconded by Ms. Hassid, to approve the general meeting minutes for the August 9, 2024, meeting as submitted. The motion passed unanimously.

**4. Report from the Chair**

No report.

**5. Report from the Executive Director and/or staff**

*A. General agency operations*

None

**6. Assistant Attorney General's Report:**

No report.

**7. Supervisor exemption requests: review, consideration and action**

None

**8. Exam accommodation request: review, consideration, and action**

None

**9. Applications for licensure: review, consideration, and action**

*A. Review, consideration, and possible action regarding applications for licensure*

Ms. Fortier moved, seconded by Ms. Hassid, to recommend to approve Richard Havard as a Licensed Associate Addiction Counselor upon receipt of a passing score of the required exam. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Hassid, to recommend to the Board to deny Amy Clarey on her failure to establish that she meets minimum licensure requirements. The motion passed unanimously.

The committee requested additional information on the following application:  
Kiran Virani

**10. Applications for educational programs: review, consideration, and action.**

None

**11. Future agenda items**

None

**12. Call for public comment**

No one was present to respond to the call for public comment.

**13. Establishment of future meeting dates**

The next regular meeting is scheduled for Friday, December 6, 2024, at 9:00 a.m., at 1740 W. Adams St., Conference Room 1023, Phoenix, AZ 85007.

**14. Adjournment**

Ms. Fortier moved, seconded by Ms. Hassid, to adjourn. The motion passed unanimously and the meeting was adjourned at 10:06 a.m.

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Sofia Hassid

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Date