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BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

SOCIAL WORK ACADEMIC REVIEW COMMITTEE MEETING MINUTES  
Tuesday, July 11, 2017

Members Present: Jeanette Devevo, Richard Herbig, Josefina Ahumada

Staff Present: Tobi Zavala, Executive Director; Zuri De Lucio, Credentialing Specialist

1. **Call to Order**

The meeting was called to order on July 11, 2017, at 9:01 a.m. with Ms. Ahumada presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Dr. Herbig moved, seconded by Ms. Devevo, to approve the minutes from the May 23, 2017, meeting as submitted. The motion passed unanimously.

4. **Report from Chair**

None

5. **Report from the Executive Director and/or staff**

A. *General agency operations*

No report

B. *Annual election of Chair and Secretary*

Dr. Herbig moved, seconded by Ms. Devevo, to nominate Ms. Ahumada as Chair. The motion passed unanimously.

Dr. Herbig moved, seconded by Ms. Ahumada, to nominate Ms. Devevo as Secretary. The motion passed unanimously.

Ms. Ahumada and Ms. Devevo accepted the nominations.

C. *Discussion regarding the relocation of the Board's office*

Ms. Zavala informed the members that the Board's office will be relocating in December 2017 to 1740 W. Adams which is a state owned building.

6. **Assistant Attorney General's Report: Marc Harris, A.A.G.**

None

7. **Supervisor exemption request: review, consideration and action**

A. *Marissa Ferguson (Sarah Daffron, LPC)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Dr. Herbig moved, seconded by Ms. Devevo, to approve the request for Sarah Daffron, LPC. The motion passed unanimously.

B. *Jamie Born (Robert Perrone, Outside clinical supervisor)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Dr. Herbig moved, seconded by Ms. Devevo, to approve the request for an outside supervisor. The motion passed unanimously.

C. *Melanie Friedman (Patricia Hernandez, Outside clinical supervisor)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Dr. Herbig moved, seconded by Ms. Devevo, to approve the request for an outside supervisor. The motion passed unanimously.

D. *Sarah Ot (Jennifer Oswald, Outside clinical supervisor)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Dr. Herbig moved, seconded by Ms. Devevo, to approve the request for an outside supervisor. The motion passed unanimously.

E. *Julie McClellan (Jennifer Oswald, Outside clinical supervisor)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Dr. Herbig moved, seconded by Ms. Devevo, to approve the request for an outside supervisor. The motion passed unanimously.

**8. Consent agenda: review, consideration and action regarding requests for deficiency**

Dr. Herbig moved, seconded by Ms. Devevo, to approve the consent agenda as submitted granting a 60-day extension to Phillip McDonald, Roshonna Davis, Carla Ratner, and Alecia Chahine. The motion passed unanimously.

**9. Consent agenda: review, consideration and action regarding applications received under rules prior to November 1, 2015**

Dr. Herbig moved, seconded by Ms. Devevo, to approve the consent agenda as presented granting review under the rules effective prior to November 1, 2015, for Marissa Ferguson. The motion passed unanimously.

**10. Exam accommodation and/or 90 –day waiver requests: review, consideration and action**

A. *Kyle Avery (exam accommodation)*

Members reviewed information regarding the request for an exam accommodation.

Following review and discussion, Dr. Herbig moved, seconded by Ms. Devevo, to approve the request for an exam accommodation. The motion passed unanimously.

**11. Applications for licensure: review, consideration and action**

A. *Review, consideration, and possible action regarding applications for licensure*

Dr. Herbig moved, seconded by Ms. Devevo, to recommend to the Board to approve the following 11 as Licensed Clinical Social Workers upon receipt of a passing score on the required exam and the required license issuance fee.

Esther Lopez-Moryl	Sarah Guertin	Michele Caton-Richardson	Sandra DeVevo
Helena Caldwell	Laurie DiLorenzo	Heather Wheeler	Maria Natanevola
Troy Loosle	Jamie Schmieder	Jennifer Staggs	

The motion passed unanimously.

Dr. Herbig moved, seconded by Ms. Devevo, to recommend to the Board to approve Coleen Stivers as a Licensed Clinical Social Worker by endorsement upon receipt of a passing score on the required exam and the required license issuance fee. The motion passed unanimously.

Dr. Herbig moved, seconded by Ms. Devevo, to recommend to the Board to approve the following 8 as Licensed Clinical Social Workers by endorsement upon receipt of the required license issuance fee.

Mershona Parshall	Rivka McGovern	Kristine Roberts	Sally Mead
Patricia McComb	Lavon Schmidt	Catherine Murray	Toni Leal

The motion passed unanimously.

The committee requested additional information on the following applications:

Maria Lopez  
Tamiaka Hamilton

Nefetari White  
Sofia Hassid

Amy Montano  
Nikki Lee Brown

Lindsay Merrell

*B. Appeals*  
None

**12. Future agenda items**

None

**13. Call for public comment**

No one present for public comment.

**14. Establishment of future meeting dates**

The next meeting is scheduled for Tuesday August 22, 2017, at 9:00 a.m., at 3443 N Central Avenue, Conference Room 1705.

**15. Adjournment**

Dr. Herbig moved, seconded by Ms. Devevo, to adjourn. The motion passed unanimously and the meeting was adjourned at 12:35 p.m.

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Jeanette Devevo, Secretary

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Date