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BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

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SOCIAL WORK ACADEMIC REVIEW COMMITTEE MEETING MINUTES  
Tuesday, September 13, 2016

Members Present: Jeanette Devevo, Richard Herbig, Josefina Ahumada

Staff Present: Tobi Zavala, Executive Director; Zuri De Lucio, Credentialing Specialist; Elma Brambila, meeting recorder

1. **Call to Order**

The meeting was called to order on September 13, 2016, at 9:06 a.m. with Ms. Ahumada presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Dr. Herbig moved, seconded by Ms. Devevo, to approve the minutes from the July 26, 2016, meeting as submitted. The motion passed unanimously.

4. **Report from Chair**

N/A

5. **Report from the Executive Director and/or staff**

A. *General agency operations*

No report.

B. *Review, consideration, and action regarding rules*

Ms. Zavala reported that the Board approved the initial draft of proposed rule changes and will be posted for public feedback.

6. **Assistant Attorney General's Report: Marc Harris, A.A.G.**

None

7. **Supervisor exemption request: review, consideration and action**

A. *Courtney Ellis (Selonda Moseley, LCSW, out of state supervisors)*

Members reviewed information regarding the request for a supervisor exemption.

Following review and discussion, Dr. Herbig moved, seconded by Ms. Devevo, to approve the request for supervisor exemption. The motion passed unanimously.

8. **Consent agenda: review, consideration and action regarding requests for deficiency and exam extensions**

Ms. Devevo moved, seconded by Dr. Herbig, to approve the consent agenda as submitted granting a 60-day extension to Dena Sehr and a 2<sup>nd</sup> exam extension to Tina Sheriff. The motion passed unanimously.

**9. Consent agenda: review, consideration and action regarding applications received under rules prior to November 1, 2015**

Ms. Devevo moved, seconded by Dr. Herbig, to approve the consent agenda as submitted approving review pursuant to rules in effect prior to November 1, 2015, for the applications of Tammy Brewer and Cayleigh Smith. The motion passed unanimously.

**10. Exam accommodation and/or extension requests and inactive extension requests**

*A. Elyssa Berman, exam accommodation*

Members reviewed information regarding the request for an exam accommodation.

Following review and discussion, Dr. Herbig moved, seconded by Ms. Devevo, to approve the request for an exam accommodation. The motion passed unanimously.

**11. Applications for licensure: review, consideration and action**

*A. Review, consideration, and possible action regarding applications for licensure*

Dr. Herbig moved, seconded by Ms. Devevo, to recommend to the Board to approve the following 5 applicants as Licensed Clinical Social Workers upon receipt of a passing score on the required exam and the required license issuance fee:

Jordan Houtz	Lindsey Love	Telly Rivenburgh
Traci Andes	Linda Griffith	

The motion passed unanimously.

Dr. Herbig moved, seconded by Ms. Devevo, to recommend to the Board to approve Michelle Dobrowski as a Licensed Clinical Social Worker upon receipt the required license issuance fee. The motion passed unanimously.

Dr. Herbig moved, seconded by Ms. Devevo, to recommend to the Board to approve Helen Jackson and Tracy Schrunk as Licensed Clinical Social Workers by endorsement upon receipt the required license issuance fee. The motion passed unanimously.

The committee requested additional information on the following applications:

Miriam Torrado	David Hobert	Travis Webb	Kenni Uribe
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*B. David Hobert, LCSW applicant*

Dr. Herbig moved, seconded by Ms. Devevo, to rescind this Committee's May 5, 2016 motion to deny the application based on failure to meet minimum requirements. The motion passed unanimously.

Dr. Herbig moved, seconded by Ms. Devevo, to rescind this Committee's July 26, 2016 motion to recommend to the Board to authorize the applicant to test upon receipt of a completed work experience form that meets requirements. The motion passed unanimously.

*C. Travis Webb, LCSW applicant*

Dr. Herbig moved, seconded by Ms. Devevo, to rescind this Committee's July 26, 2016 motion to deny the application based on failure to meet minimum requirements. The motion passed unanimously.

*D. Linda Griffith*

Dr. Herbig moved, seconded by, to rescind this Committee's July 26, 2016 motion to deny the application based on failure to meet minimum requirements. The motion passed unanimously.

*E. Appeals*

*1. Helen Jackson*

Members reviewed information regarding the appeal.

The applicant addressed the committee telephonically.

Following review and discussion, members agreed the applicant meets minimum requirements.

*2. Linda Griffith*

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meets minimum requirements.

*The committee took a break at 10:27 a.m., reconvening its public meeting at 10:32 a.m.*

**12. Future agenda items**

**13. Call for public comment**

No one present for public comment.

**14. Establishment of future meeting dates**

The next meeting is scheduled for Tuesday October 18, 2016, at 9:00 a.m., at 3443 N Central Avenue, Conference Room 1705.

**15. Adjournment**

Dr. Herbig moved, seconded by Ms. Devevo, to adjourn. The motion passed unanimously and the meeting was adjourned at 11:39 a.m.

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Jeanette Devevo, Secretary

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Date